



Canadian Institute of Planners Planning Student Trust Fund

CIP will award one Fellows' Travel Scholarship in 2010:

One CIP Fellows' Scholarship of \$4,000

The College of Fellows in association with the Canadian Institute of Planners, is pleased to offer a scholarship, to a student enrolled in their final year of an **undergraduate planning program** recognized by the Canadian Institute of Planners, that will further their study and experience in the field of planning. The scholarship will provide an opportunity for the student to travel, observe, and study, innovative, leading-edge planning projects first hand, thus contributing to their education, anticipation and excitement for the profession they are about to enter.

Election to the College of Fellows is the highest honour that can be bestowed on a member of the Canadian Institute of Planners. Fellows are nominated and honoured for their outstanding contribution to planning in Canada. Fellows have made an outstanding contribution that has affected the profession at a regional and national scale and the College of Fellows recognizes excellence, identifies prominent role models, promotes advances in planning practice, and draws leaders to the forefront of planning in Canada.

INTENT

The intent of this scholarship is to provide an opportunity for the student to travel, observe, and study, innovative, leading-edge planning projects first hand, thus contributing to their education, anticipation and excitement for the profession they are about to enter.

ELIGIBILITY

Available to Student Members in their final year of an undergraduate planning program recognized by the Canadian Institute of Planners. Travel **must** be completed in the same calendar year that the scholarship is awarded.

APPLICATION

- Contact information
- University and program enrollment information
- Official Transcript
- Recommendation from Department Head
- Recommendation from someone who is familiar with the applicant's commitment to community service, volunteerism etc.
- List of accomplishments, community service, volunteerism
- Travel Proposal: Proposals must provide a rationale for the travel experience, why it is important and what the student expects to gain from it. The proposal is to be no more than 4-5 pages in length (double spaced) and include a separate one page budget description. The proposal must also indicate how the results of the travel study will be communicated to members of the planning profession in Canada. This could include a presentation at the Fellows Session at the Canadian Institute of Planners Conference, submission of a video, web site, an article, poster or other medium.

Upon receipt of completed forms and proposals, all materials become the property of CIP and will not be returned. The winner must agree to submit a copy of their travel study report or research to the CIP office upon completion and must consent to having the work published in whole or in part by CIP.

CRITERIA

Applicants will be selected for this award on the basis of

- Demonstrated leadership and commitment to community and their chosen profession and professional association;
- Academic achievement;
- A proposal to travel and explore a leading-edge, innovative or new planning initiative or project that will contribute to the depth and breadth of the student's educational experience.

Selection Will be made by a jury consisting of three members of the College of Fellows and the Vice President of the Planning Student Trust Fund. The jury will also recommend the name of a Fellow in whose name the scholarship will be awarded in that particular year. Their decision is final. The PSTF will administer the funds of this scholarship and will award the scholarship in March 2010.

DEADLINE

Completed application form and submission materials (six originals and one copy on CD) must be received in the CIP office no later than:

January 22, 2010

Planning Student Trust Fund, c/o Canadian Institute of Planners,
141 Laurier Avenue West, Suite 1112, Ottawa ON K1P 5J3

800-207-2138 or 613-237-7526

www.cip-icu.ca

Fellows' Travel Scholarship Application Form

Surname of applicant:	Given name(s) <div style="text-align: right;"> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Mrs. <input type="checkbox"/> </div>
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Are you a CIP Member in good standing? Yes <input type="checkbox"/>	Are you in your final year of an undergraduate program? Yes <input type="checkbox"/>
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University:	Degree Program
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Mailing address of applicant:	Telephone number Residence: () Other: () Fax: () E-mail:
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Name and address of Department Head:	Telephone number Office: () Other: () Fax: () E-mail:
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Location for travel proposed:	Expected start date and completion date travel:
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<p>Application submission must include the following:</p> <ol style="list-style-type: none"> 1. Recommendation from Department Head; 2. List of accomplishments, volunteerism, etc; 3. Recommendation from someone who is familiar with your commitment to community service, volunteerism, etc; 4. Most recent official transcript; 5. a one page budget description; 6. Travel Proposal (Total of 4-5 pages - double-spaced). <p style="margin-left: 20px;">In your proposal please explain:</p> <ol style="list-style-type: none"> 1. the travel's potential contribution to the applicant's education; and 2. the rationale for the travel experience including the scope and objectives <p style="text-align: center; margin-top: 10px;">Six original copies and one electronic copy on CD of the full application submission must be received in the CIP office by no later than: January 22, 2010</p>

Signature:	Date:
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Submissions which do not systematically answer all questions in the application criteria will be returned and must be resubmitted with appropriate information prior to the deadline. Application forms may be neatly handwritten. **PLEASE USE A TYPEWRITER OR WORD PROCESSOR** for all submitted information. Handwritten proposals, photo-reduced or poorly printed applications cannot be considered. Applicants may be asked to provide additional information to assist in the review of their submission.