

CIP-PSTF Scholarships Jury

Mandate

The jury shall review all submissions which meet the eligibility criteria and shall evaluate all eligible submissions in accordance with evaluation criteria established by the Board of Directors.

The submissions shall be ranked in determining the successful recipient for each scholarship. Where there is a ranking of equal value, the successful recipient shall be determined by a consensus decision of the members of the jury. The chair of the jury may request a vote where a decision cannot be achieved by consensus and in the event of a tie vote, the chair of the jury shall cast the deciding vote.

The jury is responsible for recommending to the Board the recipients of each of the following scholarships/bursaries:

- CIP President's Scholarship
- Dillon Consulting Scholarship
- Thomas Adams Scholarship
- Climate Change Action Scholarship
- Ted Fobert and Robert Tennant Planning Merit Bursary
- John Bousfield Bursary
- SOAR Professional Services Indigenous Student Bursary

Time Commitment

The Jury reviews the scholarship and bursary applications in late February, concluding the process in late March. Most of the work is done online, individually; however, there may be two one-hour video conference calls – one in late February, to review the process, and the second, in late March to finalize recommendations. The overall estimated time commitment is 15 hours over the 5-6 week timeline.

Composition

The CIP-PSTF Scholarships and Bursaries Jury will consist of a minimum of five CIP members and one CIP-PSTF Director. The jury will, to the extent possible, ensure that the members include at least two who are bilingual. The jury will also include at least one Indigenous member (as per the terms of the SOAR Professional Services Indigenous Student Bursary).

Jurors shall serve two years from the date of their appointment, or until their successors are elected or appointed.

The Board will be responsible for the appointment of members to the CIP-PSTF Scholarships Jury from a list of nominees pursuant to an open call for volunteers. The Board, through the CIP office, shall send out an email notice seeking nominations to be considered on the CIP-PSTF Scholarships Jury.