



Minutes
CIP Board of Directors Meeting

March 20, 2025
Videoconference

Present:

Janice Barry PhD, RPP, MCIP	Director
Paul Bell RPP, MCIP	Director
Beate Bowron RPP, FCIP	Director
Lesley Cabott RPP, FCIP	Director
Jason Ferrigan RPP, MCIP	Director
Laura Hartney RPP, MCIP	Director
Dan Huang RPP, MCIP	Director
Eliza Hydesmith	Director
Olimpia Pantelimon urbaniste, RPP, MCIP	Director
Robert Priebe RPP, MCIP	Director
Jenna Schroeder RPP, MCIP	Director
Gordon Smith LPP, MCIP, FCSLA	Director
Valérie Broadfoot	Director, Governance and Operations

Regrets:

Raymond Kan RPP, MCIP	Director
Karen Meades	Interim CEO

1.0 Welcome and Call to Order

Action

Lesley Cabott welcomed everyone to the meeting and land acknowledgements were made. Lesley confirmed quorum had been achieved and called the meeting to order.

2.0 Approval of March 20, 2025 Draft Meeting Agenda

Action

Related material: March 20, 2025 Draft Meeting Agenda

Lesley reviewed the draft agenda, confirming no conflicts of interest.

Motion 2024-2025/71

Moved: Beate Bowron / Seconded: Laura Hartney

"That the agenda for the March 20, 2025 Board of Directors meeting be adopted as circulated."

CARRIED.

3.0 Officer Model and Bylaw Amendments

Action

Laura Hartney presented governance model options from DLA Piper, noting that the current legislation limits the Board's ability to implement

<p>their preferred one-two-one governance cycle. The Board considered two main options: one maintaining three-year terms without a President-Elect and another aligning more closely with the desired model but requiring an election by the membership.</p> <p>After much discussion, the majority of the Board favoured retaining a three-year Director term for Directors and adding a Past President role. This would be an honorary role and not an Officer position. The need to formalize the Past President's role was discussed, with a suggestion that they could be involved in CIP's representation in international contexts (e.g. Commonwealth Association of Planners).</p> <p>The Board's decision will be conveyed to DLA Piper and their advice will be sought regarding any required amendments to CIP's bylaws or governance policies to implement Option 1.</p> <p>Motion 2024-2025/72 Moved: Laura Hartney / Seconded: Janice Barry <i>"That Option 1 being retention of a three-year Director term and provision of a Past President as a member of the Board be selected as the preferred governance model."</i> CARRIED.</p>	<p><i>The Governance Committee will develop the role of the Past President.</i></p> <p><i>The Executive Committee will confirm next steps with DLA Piper and the need for any bylaw or policy amendments.</i></p>
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4.0 Closed Session

Action

<p>Motion 2024-2025/73 Moved: Dan Huang / Seconded: Jenna Schroeder <i>"That the CIP Board of Directors meeting convene in a closed session."</i> CARRIED.</p> <p>Motion 2024-2025/74 Moved: Gordon Smith / Seconded: Laura Hartney <i>"That the CIP Board of Directors closed session meeting be adjourned."</i> CARRIED.</p>	
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5.0 Adjournment

Action

<p>The next meeting of the Board of Directors will be held in Ottawa from May 2 to 4, 2025.</p> <p>Motion Moved: Gordon Smith / Seconded: Olimpia Pantelimon <i>"That the March 20, 2025 Board of Directors meeting be adjourned at 3:11 pm ET."</i> CARRIED.</p>	
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